

UNIVERSITY OF PROFESSIONAL STUDIES, ACCRA

MATURE ACCESS COURSE & ENTRANCE EXAMINATIONS FOR UNDERGRADUATE PROGRAMMES 2019/2020 ACADEMIC YEAR (EVENING & WEEKEND SESSIONS ONLY)

REQUIREMENTS FOR MATURE APPLICANTS

Mature Applicants applying for admission must satisfy the following entry requirements:

- Attained a minimum age of **twenty-five (25) years** by **Thursday, 30th May, 2019**.
- Show proof of age with birth certificate which is at least five (5) years old at the time of application.
- Must have at least **three (3) years' work experience** and should be able to provide a letter of appointment from their employer or show any proof of employment.
- Must possess at least WASSCE, SSSCE, GBCE, Teacher's Cert 'A' and 'O' Level
- Must pass the University's **Mature Access Course Entrance Examinations** which comprise **Mathematics, English Language and Aptitude Test**. A mature applicant shall be deemed to have passed the entrance examinations for consideration for admission if he/she obtains a pass mark of 40% in each paper.
- Must pass a **Selection Interview**.

Successful applicants will be placed in Level 100.

ACCESS COURSE/EXAMINATION FEES:

- Mathematics : Two hundred and Fifty Ghana Cedis (GH¢250.00)
- English : Two hundred and Fifty Ghana Cedis (GH¢250.00)
- Aptitude Test : Three hundred Ghana Cedis (GH¢300.00)

PAYMENTS: Payments could be made directly at any branch of Ecobank and present the pay-in-slip to the UPSA Cash Office of the Finance Directorate for an official receipt and proceed to Admissions Office (Room 07, Seidu Mustapha Wing) for Registration.

REGISTRATION AND MATURE ACCESS COURSE

- **Registration**

Registration for the Mature Access Course Classes and Entrance Examinations begins immediately in the Admissions Office (Room 7, Seidu Mustapha Wing) and will end on Thursday, 30th May, 2019.

- **Access Course**

Access Course will be organised for all prospective Mature Applicants who have paid their access course/examination fees in full by Friday, 31st May, 2019.

(i) **Subject Areas**

The Course will cover the following subject areas:

(a) **Aptitude Test**

- Quantitative Aptitude

- Verbal Aptitude
- (b) Mathematics
- (c) English Language

Period for Access Course: Monday, 3rd June, 2019 to Thursday, 25th July, 2019.

Venue for Access Course: To be announced later

ENTRANCE EXAMINATIONS

*Mature Access Course Entrance Examinations will be held on **Monday, 3rd June, 2019 and Saturday, 27th July, 2019 as follows:***

Examination Schedule:

| DATE & TIME | TYPE OF EXAMINATION | REMARKS |
|--|----------------------------|--------------------------------------|
| Friday, 26 th July, 2019 (9:00am) | Mathematics | Compulsory for all Mature Applicants |
| Friday, 26 th July, 2019 (2:00pm) | English Language | Compulsory for all Mature Applicants |
| Saturday, 27 th July, 2019 (9:00 am) | Aptitude Test | Compulsory for all Mature Applicants |

NOTE 1:

- *Mature Applicants for BSc in Actuarial Science programme with credit passes in Additional Mathematics or Elective Mathematics at the GCE 'O' Level/WASSCE/SSSCE/GBCE is an added advantage.*
- *Applicants for the Bachelor of Science in Real Estate Management and Finance programme are required to have credit passes in Economics, Geography and any other elective subject*
- *Admission is NOT AVAILABLE for mature students to the LLB programme.*
- *Applicants should indicate boldly "MATURE" on top of the A-4 manila envelope before submission.*

Further information on the Mature Access Course Classes and Entrance Examinations may be obtained from the Admissions Office by calling telephone number: 0303-937544/0303-937542 or e-mail: academicaffairs@upsamail.edu.gh

Important Note: Applicants who do not meet any of the requirements above **MUST NOT APPLY**. Fees paid to the University are **NOT** refundable.